

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, February 15, 2016**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
 - 1. Special Use Permit by Creative Sign Company on behalf of Skogen's Festival Foods for a Business Center Sign located at 1435 Oneida Street, Menasha
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. DFC Voss - Fire Department Presentation – 2015 Activities
 - 2. CA Captain- Update on Real Estate Purchase and Sale Agreement – 460 Ahnaip Street (R.R. Donnelley & Sons Company)
 - 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. Administration Committee, 2/1/16.
 - b. Board of Public Works, 2/1/16.
 - c. Board of Health, 1/13/16.
 - d. City Hall Safety Committee, 2/11/16.
 - e. Committee on Aging, 1/14/16.
 - f. Parks & Recreation Board, 2/9/16.
 - g. Plan Commission, 2/2/16.
 - h. Redevelopment Authority, 2/8/16.
 - i. Water & Light Commission, 1/27/16.
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
 - 1. Common Council, 2/1/16.Board of Public Works, 2/1/16 – Recommends the Approval of:
 - 2. Recommendation to Award - 2016 Water Main Reconstruction Project M0002-9-15-00685-A; Grandview Avenue, Ninth, Racine, Sixth, Milwaukee, Fourth, Broad/Barlow Streets and Island Water Tower-Ahnaip Street; Donald Hietpas & Sons, Inc.; \$921,465.00 (Menasha Utilities)
 - 3. Recommendation to Award - 2016 Water Main Reconstruction Project M0002-9-15-00685-B; Third Street / Brighton Drive; Advance Construction, Inc.; \$99,185.00 (Menasha Utilities)Plan Commission, 2/2/16 – Recommends the Approval of:
 - 4. Special Use Permit for the Business Center Sign at 1435 Oneida Street with the finding that the sign will serve multiple tenants on a common development site and that the tenants on the sign be limited to those located on parcels numbered #7-00052-14, #7-00052-15, #7-00052-17. The recommendation is based on the condition that parcel #7-00052-15 will not have an additional freestanding sign on the Oneida Street frontage.

5. Property acquisition of the Petrie and Convenience Store Investments, Inc. parcels for the Province Terrace Trail Extension.
Redevelopment Authority, 2/8/16 – Recommends the Approval of:
6. The Lake Park Villas Second Restated Covenants.
Parks & Recreation Board, 2/9/16 – Recommends the Approval of:
7. Revisions to Parks and Recreation Programs, Services and Fees for 2016.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 2/4/16-2/11/16 in the amount of \$5,121,573.67.
2. Beverage Operators License Applications for the 2015-2017 licensing period
3. Amendment No. 3 to Third Street Bridge Replacement Design Engineering Third Party Agreement

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. R-4-16 Resolution Regarding the Official Depositories of the City of Menasha (Introduced by Mayor Merkes)

L. APPOINTMENTS

1. Mayor's Reappointment of Kara Homan, 813 Manitowoc Street, Menasha to Board of Appeals for the term 2/15/16 to 2/1/19.
2. Mayor's Reappointment of Joyce Klundt, 976 8th Street, Menasha to Committee on Aging for the term 2/15/16 to 2/1/19.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. RECESS TO COMMITTEES

P. ACTION ITEMS

1. Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e) and (g): Deliberating or negotiating The purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become Involved. (Incorporation of a portion of lands comprising the Town of Menasha, Winnebago County, WI. Case No.15-CV-452)
2. May reconvene into Open Session to act on what was discussed in Closed Session.

Q. ADJOURNMENT

MEETING NOTICE
Monday, March 7, 2016
Common Council Meeting – 6:00 p.m.
Committee Meetings to Follow